

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
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**BOARD OF HEALTH MEETING  
November 9, 2004**

BOH Members Present: Linda Thoreson, Larry Backer, Wava Maifeld

Others Present: Linda Truax, Steve Busse, Jennifer Becker, Tammy Fleshner

The regular meeting was called to order at 7:05 a.m. at the Public Health Meeting Room by Linda Thoreson.

Wava Maifeld made a motion to approve the agenda, and this was seconded by Larry Backer. Vote as follows: Backer yes, Maifeld yes, Thoreson yes.

Larry Backer made a motion to approve the previous minutes, and this was seconded by Wava Maifeld. Vote as follows: Maifeld yes, Backer yes, Thoreson yes.

The Environmental Report was given. The Dumont City Council had not contacted their City Attorney regarding the house that had been inspected. The County Attorney has spoken with the City Attorney regarding this matter. The house in Aplington has been discussed with the Aplington City Council. There are many septic systems being installed before the weather changes, both in new and present homes. There is additional funding available from the State for well closings, water testing, etc. Information must be entered into the computer before reimbursement.

The Financial Report was given. \$29,059.87 has been deposited in November. Line item expenditures were discussed. The use of office credit cards was also discussed. It was suggested that a policy be developed, and Larry Backer reported that the Board of Supervisors was working on this. It was also requested that we lower the credit balance of the credit cards to \$2500. The Special Projects line item includes all the non-Disease & Disability programs, HOPES, TATU, Bioterrorism, etc. The Contracted Services include the Physical, Occupational and Speech therapies. This line item will continue to increase, as the need increases. We may need to amend our budget due to this. At this time, however, we are still under budget.

The Service Report was given. The September and October numbers are in. Skilled Nursing numbers continue to be up.

We have just received the signed Bioterrorism Contract. We will now be able to bill for these funds.

An update was given on the flu vaccine situation. We have given flu mist to five staff members. This was purchased from Dr. Ebensberger. Dr. Fagre contacted Waverly Home Care on our behalf, and they came and gave vaccine to those staff members not eligible for the flu mist. The Iowa Dept. of Public Health has located some vaccine within the State to be used by three Butler County Care Centers. Flu mist will be made available to those care center employees who meet the guidelines.

Discussion followed regarding who should pay for the staff flu immunizations – the Public Health office of the Board of Supervisors. Prior to the shortage, the Board of Supervisors had agreed to pay for flu shots to the County Wellness participants. Wava Maifeld made a motion that the Board of Supervisors should pay for the staff immunizations, and this was seconded by Linda Thoreson. Vote as follows: Maifeld yes, Thoreson yes, Backer yes.

Discussion then followed regarding the need for a recommendation and resolution from the Board of Health regarding who may receive any additional doses of flu vaccine that we receive. At this time, we may have approximately 35 doses available. See the enclosed recommendation list as prepared by Linda Truax and Jennifer Becker, in compliance with the CDC recommendations. Wava Maifeld made a motion to follow the enclosed priority list for flu vaccine recipients, and this was seconded by Larry Backer. Vote as follows: Maifeld yes, Thoreson yes, Backer yes.

A review of the July – August – September 2004 record audit completed by Janice Jensen was presented. Larry Backer made a motion to accept this audit review, and this was seconded by Wava Maifeld

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The Sliding Fee Scale was then discussed, including the need for revisions. Larry Backer made a motion to remove the shelter expenses which were used to decrease fees, and to review this process annually, or at the discretion of the agency director. Wava Maifeld seconded this motion. Vote as follows: Backer yes, Maifeld yes, Thoreson yes.

The EMS Coordinator 28E Agreement was discussed. It needs the Board of Health's signature. A motion was made by Larry Backer to authorize the chairperson to sign this 28E Agreement with the Cities for EMS Association Coordination. This was seconded by Wava Maifeld. Vote as follows: Backer yes, Maifeld yes, Thoreson yes.

Tammy received 10 car seats from the State of Iowa, in assorted sizes, to be used with the Car Seat Program.

Linda is gathering information regarding CHNA and HIP. This is required by the State of Iowa.

We have received notification that we will be awarded an additional \$3000 grant for Butler and Franklin Counties for the AgriSafe program. We plan to purchase puppets and supplies, and expand the program into other schools and grades.

A telephone conference call was held with the Department of Inspection and Appeals. Iowa has more deficiencies than any other state. 133 of 177 home care agencies in Iowa got the same Medicare deficiency that we did. In other states in our region, the most deficiencies was 21.

Kim Schnell requested that the Board of Health members sign a letter to Senator Grassley, either individually, or as a group in regards to a bill giving the Food and Drug Administration the power to regulate cigarettes. Although Senator Grassley stated he was for this bill, he did not follow through with it, and it did not pass.

Linda, Kim Schnell, Janelle Ballhagen and Mike Lammers are going to a meeting with the Aplington-Parkersburg School Advisory Committee with statistics on teenage pregnancy. They will be requesting permission to do a program in middle school, etc. They also want to incorporate other programs, including the Tobacco Prevention program with this.

The next meeting will be set for Tuesday, December 14th at 7:00 a.m.

Larry Backer made a motion to adjourn the meeting at 8:30 a.m., and this was seconded by Wava Maifeld. Motion carried.

Submitted by Tammy Fleshner, for

Larry Backer, Secretary