

**MINUTES AND PROCEEDINGS OF AN EMERGENCY MEETING OF THE BUTLER COUNTY BOARD OF SUPERVISORS HELD ON MARCH 29, 2020.**

With no public access to the courthouse due to COVID-19, this meeting was held telephonically with the public able to participate. This complies with Iowa Code section 21.8 that outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is “impossible or impractical”.

Meeting called to order telephonically at 2:00 pm. by Chairman Tom Heidenwirth with members Greg Barnett and Rusty Eddy present. Also present telephonically were Auditor Lizbeth Williams, Engineer John Riherd, County Attorney Greg Lievens, Director of Public Health Jennifer Becker, Emergency Management Coordinator Chris Showalter, Sheriff Jason Johnson, Treasurer Vicki Schoneman, Assessor Michele Shultz, Conservation Director Mike Miner, Director of Veterans Affairs Tom Heckman, Network Administrator Sara Trepp, First Deputy Auditor Mary Brouwer, HR/Finance Deputy Auditor Mindy Pecha, Recorder Janice Jacobs, Roxann Geelhoed, Greene, Iowa, Deb McWhirter, Allison, Iowa and Bethany Carson, Mid-America Publishing.

Heidenwirth opened the meeting stating his concern for employees and their families now that there has been a confirmed case of COVID-19 in Butler County, and feels that it could spread quickly. Heidenwirth suggested that the County should provide only essential services such as Sheriff, Public Health and Emergency Management and that the other department head/elected officials devise a plan to operate their individual offices with minimal employees in the courthouse. Eddy stated he was concerned for the employees and that we should take drastic measures to protect them and help stop the spread of the virus. Eddy is in favor of the plan Buchanan County used. Department heads/elected officials agreed that all county services are essential and are deemed so by Governor Reynolds. Department heads/elected officials described their individual plans, and will activate having minimal employee contact and utilize the option of working from home, if possible. Following further discussion, it was moved by Eddy, second by Heidenwirth to leave it to Department Heads/Elected Officials to establish what is necessary to man their offices. All ayes. Motion carried.

Moved by Heidenwirth, second by Eddy to adjourn the meeting at 2:41 P.M. to Tuesday, March 31, 2020 at 9:00 A.M. Motion carried.

The above and foregoing is a true and correct copy of the minutes and proceedings of an adjourned emergency meeting of the Board of Supervisors of Butler County, Iowa on March 29, 2020.

Attest: \_\_\_\_\_  
Butler County Auditor

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Chairman of the Board of Supervisors